



Greater Hope Restoration Ministries

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Cheryl Jones-Ross, Senior Pastor

Funeral Policy

This policy was adopted by the CORE of Greater Hope Restoration Ministries and is effective on
January 1, 2015.



Psalm 30:5

Weeping may remain for a night, but rejoicing comes in the morning.

FUNERAL POLICY

At Greater Hope Restoration Ministries, also referred to as “GHRM”, our primary spiritual, natural and physical responsibility is to its members. The world says “membership has its privileges”. We at GHRM says, membership grants access.

Greater Hope Restoration Ministries is not obligated to offer the same privileges to non-members that are offered to our GHRM members who support the ministry in all of its inreach and outreach efforts to its members and to the communities in which it serves. GHRM will however, give special consideration to a non-member funeral who are the immediate family members of a member in good standing solely based on our love and respect for our member.

Immediate family members are defined as:

Parent/Spouses/Siblings/Children

A member in good standing is a person who has received Jesus Christ as Lord and Savior, who has completed the new member’s requirements, who attends the worship services regularly, and who volunteers in our outreach ministries and contributes to the financial support of the church as defined in our church by-laws.

These privileges are also extended to the following:

- Homebound members

- Faithful attendees of the church who attend regularly but who have not officially joined the church.

Conducting funerals for people who have no connection with the church is a normal part of our outreach ministry. However, it is up to the discretion of the pastor to allow her/himself or the church to participate or the building to be used for such services.

FUNERAL GUIDELINES

When death occurs in the church family, the church office should be immediately notified. If death occurs outside of normal office hours, the church administrator or assigned Deacon should be called directly. The Pastor will then be notified who will assist the family in preparation and offer Christian solace.

Dates and times for funerals at Greater Hope Restoration Ministries are to be arranged in consultation with the Senior Pastor. Funeral services may need to be planned around already scheduled events such as weddings, conferences, workshops, etc. However, we will do our best to work within the confines of the family and/funeral directors schedules.

Pastoral ethics require that GHRM's Senior Pastor conduct all funeral services held at GHRM, unless by agreement with another pastor, he/she is invited to share in the funeral or act on behalf of the pastor of GHRM. Any requests for another pastor or lay person to officiate or assist in the service must be approved by Greater Hope Restoration Ministries' Senior Pastor.

Music

Only music appropriate to a worship service shall be used. All musical arrangements (tracks, pianist, soloist, etc.) must be arranged for and taken care of by the family. If possible, we will make every effort to help you, but please remember that time and date may affect the availability of our worship team members or musicians.

Taped instrumental and accompaniment music, soloists and solos, anthems, and guest musicians must have the approval of the worship pastor.

In cases where an outside organist/pianist is desired, permission must be secured from the pastor and fees covered by the family.

Video Presentation

If a video is to be used during the service, it must be submitted to the church via email at brtycapublishing@gmail.com 24 hours prior to the funeral service for upload and review. All presentations should be in .mov or .mp4 format (not Power Point or DVD) and should not exceed five minutes in length.

Nursery

The church does not provide a nursery for funeral services. If needed, the family is responsible for securing an attendant. Children must be supervised by a parent at all times.

Parking / Traffic Assistance

Parking assistance is generally provided by the funeral home. The church Security team does not assist in traffic control.

Programs

GHRM may assist in designing funeral programs (please contact our church administrator for more information).

Decorations

- Any displays or pictures must be appropriate to a worship setting.
- No nails, tacks, staples or screws shall be put into the walls or attached to the pews
- All decorations must be removed within 2 hours of the conclusion of the service.

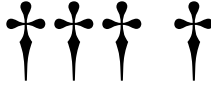
Special Needs

Please communicate any special needs for service:

- Special guests, clergy or speakers
- Easel for pictures
- Reserved parking
- Special sound request – Playing of CD or DVD
Reserved seating (*co-workers, ministries, church family, those with disabilities etc.*)
- Soloists/Guest Musicians
- Repass (*If GHRM will cater the Repass please provide a headcount immediately*)

Resolution

A church resolution will be written and given to members in good standing for the death of any family member.



Non Members

The fee for the use of the church for a funeral of an individual who is **not a member** of Greater Hope Restoration Ministries nor is an immediate relative of a member in good standing is: \$350.00.

This fee covers the use of the main sanctuary for same day viewing and service.

An addition \$150 will be charged for each additional day of viewing.

The Senior Pastor is not required to eulogize the funeral of a non member of GHRM (but may do so upon request; honorarium may apply).

However, the Senior Pastor is required to officiate all funeral services held at GHRM. If the Senior Pastor is not available, a minister of the pastoral staff will be appointed to officiate the service. No services will be held at GHRM if the senior pastor or a designated minister is not available. Any other minister must be approved and authorized by the Senior Pastor to eulogize or conduct a funeral service at the church.

Senior Pastor Honorarium is \$125.00.

In addition, \$100.00 is required for the use of the main Fellowship Hall for repass.

If a meal is to be served in the fellowship hall, it will be the responsibility of the family to secure GHRM culinary services prior to the day of the funeral. If GHRM will not be providing culinary services, the family will be responsible for providing their own food and beverages, table coverings, plates, cups, utensils etc as well as setting up, serving and cleaning up after the meal has ended.

There is also a \$100.00 refundable janitorial fee for GHRM services. However, if our services are not needed, we will supervise the clean-up and return the fee to a designated family member.

(All fees are non-refundable except where stated and will be paid in advance of services in the form of a cashiers check, money order, or credit/debit card).

Greater Hope Restoration Ministries

Funeral Service Agreement

Contact Person: _____

Phone#: _____

Email address: _____

Cell #: _____

Address:

Date/Time of Funeral: _____

Date of Viewing: _____

Viewing: from _____ to _____

Name of deceased: _____

Will there be a Repass? ___Yes ___No GHRM USED ___Yes___No

Non refundable fee for use of Sanctuary	
Non refundable fee for use of Fellowship Hall	
Refundable cleaning deposit fee	
Total due at signing	

I understand and will abide by the agreement as stated above.

Contact Person's Signature:

Date: _____

Pastor Signature: _____

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